

OVERVIEW OF THE PUBLICATION PROCESS

1. Submission:

- a. All submissions must be e-mailed to the Editorial Board at medicaljournal@anu.edu.au.
- b. The subject line must include:
 - i. Title of the submission
 - ii. Category of the submission

2. Acknowledgement of submission:

- a. All applicants will receive a reply acknowledging receipt of the submission and a manuscript reference number. This will be followed by an email at a later date detailing the outcome of the application.

3. Editorial Board:

- a. All submissions will be initially reviewed by the Screening Group of the Editorial Board to determine suitability for publication.
- b. If changes are needed before the peer review and selection process can commence, the author will be contacted as soon as possible. When such changes are completed by the author the paper will proceed to peer review.

4. Peer review:

- a. Two expert peer reviewers will assess research articles and all other categories will be assessed by student peer reviewers.
- b. Acceptance of an article into the review process does not constitute a guarantee of publication.

5. Revision:

- a. Authors will be notified of any changes or clarification required and will be issued with a date by which the revised manuscript must be received.
- b. Authors will be required to respond to all points raised by the reviewers.
- c. A request for revision does not equate to acceptance for publication.

6. Editorial Board:

- a. After completion of the review and revision process, final article selection for publication will be made by the Screening Group of the Editorial Board. If necessary, the Screening Group may seek further expert advice regarding publication.

7. Outcome of application:

- a. The final decision about publication is made by the Editorial Board.
- b. All applicants will receive an email detailing the outcome of their application.

Please note:

- Research articles can initially be screened by a scientific panel at the author's request. If requested, this panel can assist students in assessing the suitability of their work for publication in other established journals.